# BUSINESS SERVICES

WITH MAI-WEL ENTERPRISES

At Mai-Wel Enterprises (MWE), we pride ourselves on providing a variety of quality business solutions for our customers.

Our experienced team have provided services of both small and large scales to a range of industries and individuals.



# Mai-Wel ENTERPRISES

#### **CUSTOMER FEEDBACK**

"OVER THE PAST 6-8
YEARS, WE HAVE BEEN
FORTUNATE ENOUGH TO BE
ON THE RECEIVING END OF
AN ESTABLISHED, VALUABLE
SERVICE PROVIDED BY
MAI-WEL ENTERPRISES.
...WE ARE MORE THAN HAPPY
WITH THE SERVICE THAT IS
PROVIDED.
WE CAN STRONGLY
RECOMMEND THEM TO ANY
OTHER BUSINESS IN THE
AREA."

- DAWN PEARCE

"YOUR REPUTATION HAS BEEN BUILT ON YOUR ATTENTION TO DETAIL, WILLINGNESS TO ENGAGE WITH YOUR CLIENT AND SUCCESSFUL DELIVERY, WHICH IS WHY FACS IS HAPPY TO CONTINUE TO USE YOUR SERVICES."

- ROSEMARY MCLAUCHLAN, SENIOR RECORDS MANAGEMENT PROJECT OFFICER AT FAMILY AND COMMUNITY SERVICES









## **OUR SERVICES**

Our Business Services have been carefully developed with our customer's needs in mind, to ensure we can provide a one-stop solution for all your business requirements.

#### **ASSEMBLY & PACKING**

We can assemble small to medium sized items for packing and distribution in any quantity. We also regularly undertake small and large mail merges and mail outs for corporate clients and have packed thousands of promotional packs for various events and clients.

#### PROMOTIONAL PRODUCTS

If you are after branded gifts or products, badges, plaques or certificates, Mai-Wel Enterprises can assist you through the entire process, from ordering, design and delivery of your products.

#### PRINTING & GRAPHIC DESIGN

We can design any promotional or informative material for your business including but not limited to: business cards, letterheads, logos, stationery, name badges, menus, letters, mail outs, booklets, flyers, signage and car magnets.

We also offer printing for all your business requirements. Mai-Wel Enterprises are able to arrange printing on all kinds of material including paper, corflute, cardboard and vinyl.

#### RAG CUTTING

Mai-Wel Enterprises can supply rags to your business that are sourced from donated clothing. These rags are hand sorted and cut from a mix of cotton clothing, towels, and flannelette.

#### **SCANNING**

Mai-Wel Enterprises can scan your business or personal documents for electronic archiving. The team will provide a text-searchable PDF/A format to allow for bulk uploads into digital record management systems.

#### SECURE DOCUMENT DESTRUCTION

We are a leading supplier of secure document management and destruction for businesses to protect their sensitive material and secure themselves and customers from identity theft. Rest assured our supported employees carry out secure document destruction with the highest security and care.

### **GET IN TOUCH:**

FOR MORE INFORMATION ABOUT BUSINESS SERVICES THROUGH MWE, CONTACT OUR TEAM TODAY BY PHONING (02) 4015 8900 OR EMAILING ENTERPRISES@MAIWEL.COM.AU

MORE INFORMATION CAN BE FOUND AT MAIWELENTERPRISES.COM.AU

